

Waun Hesgog Energy Park Community Liaison Group

Terms of Reference
January 2026

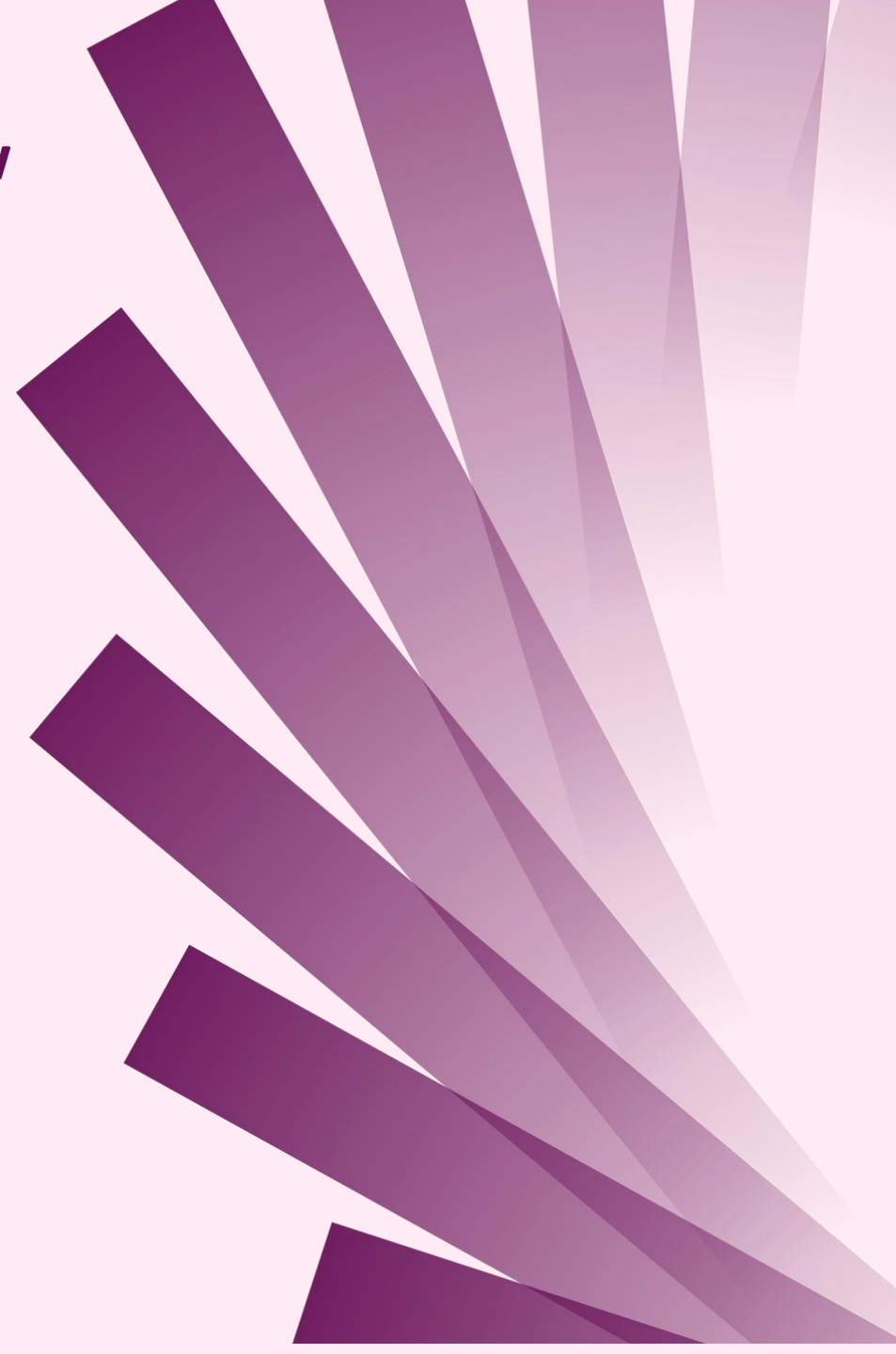
Waun Hesgog Community Liaison Group overview

The primary purpose of the group is to facilitate two-way dialogue between Bute Energy and neighboring local communities, organisations and stakeholders with an interest in the development of the proposed wind farm.

The CLG will be non-partisan: it is not a forum in which support is harnessed or a platform for those who may choose to oppose the development.

Individuals and organisations who wish to support or oppose the proposal will be able to do this through the planning process and not through the CLG.

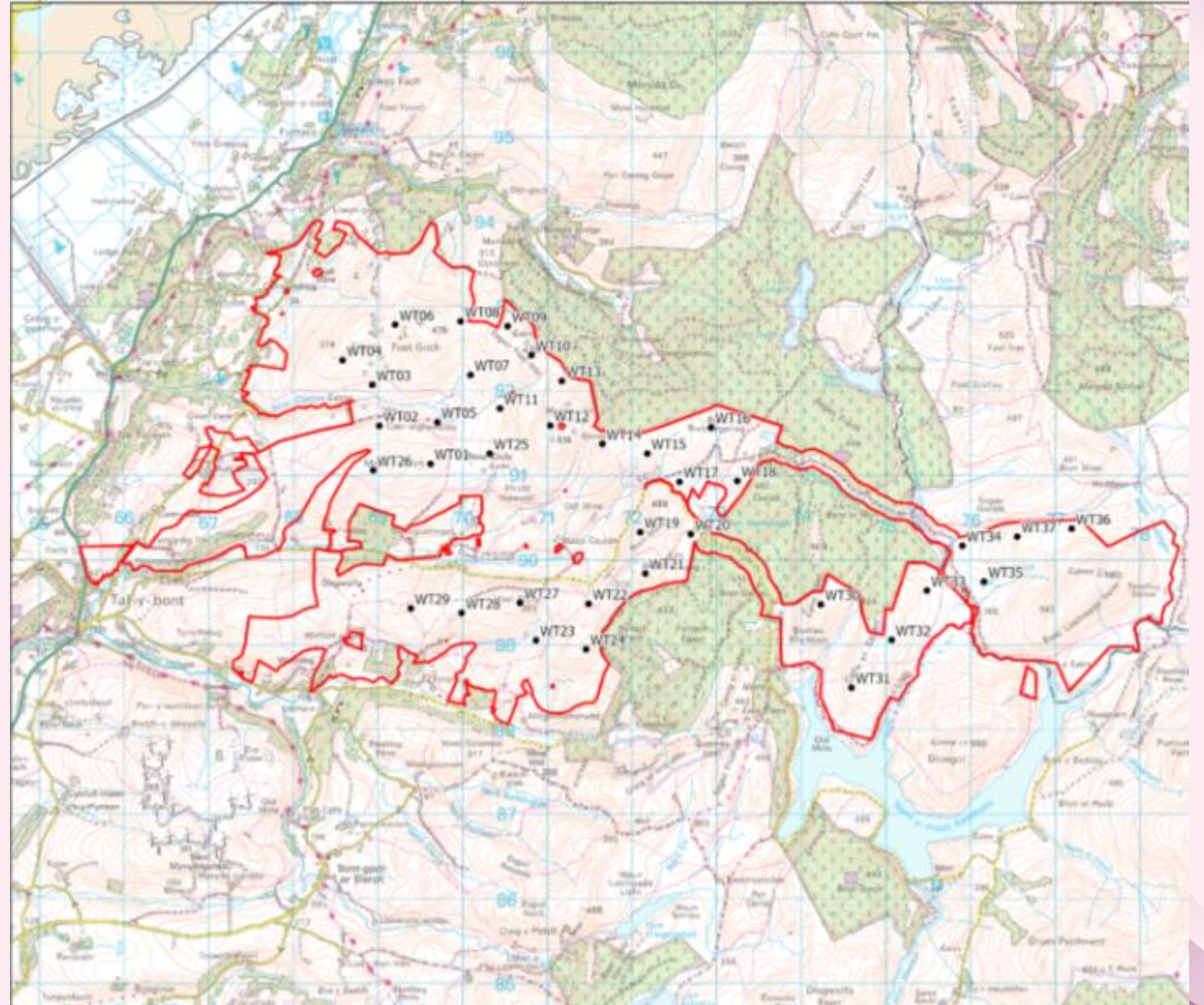
The local community is defined as those living or working in the vicinity of the proposed Waun Hesgog Energy Park.



Waun Hesgog Community Liaison Group overview

Representatives will be sought from a wide range of local organisations including Community Councils, County Councils and organisations representing sectors such as education, sport, religion, tourism, environmental, farming and countryside, young people and health.

The CLG will sit alongside our ongoing engagement with local councils and councillors and other political representatives.



Waun Hesgog Community Liaison Group

1. Objectives of the CLG

- Provide a communication channel between Bute Energy and the local community
- Create a space for discussion and information sharing
- Offer updates on the planning process and public consultation
- Share details about the Community Investment package
- Support Bute's community mapping approach to identify local priorities

Waun Hesgog CLG Terms of Reference

2. CLG Membership

To keep the CLG manageable, the founding members of the CLG will be based on locally elected representatives, local community groups and representatives from Bute Energy.

The initial CLG membership will be reviewed at the first meeting and finalized at the second meeting.

Membership and requests to join will be a standard agenda item for each CLG meeting.

A proxy member from each group represented on the CLG may attend the CLG meeting if a principal member(s) are unavailable.

Non-attendance for three consecutive meetings by a membership organisation will be discussed by the other CLG members and they will be written to advising that continued non-attendance will result in their membership being withdrawn.

Waun Hesgog CLG Terms of Reference

3. CLG Chair

The Chair's role is to chair the meeting in an impartial and inclusive way and to ensure that his business is conducted appropriately, in accordance with the terms of reference.

The chair has no decision-making powers.

The Chair will lead the discussion of the group through the agenda of each meeting, ensure that all members participate fully and are encouraged to contribute to discussions and decisions in the CLG, and ensure that the principles of equal opportunities and valuing diversity are applied.

Thirty4/7 Communications will provide administrative support, ensuring that meetings are planned and run effectively, and ensuring that invitations, agendas and meeting minutes are distributed appropriately.

The group decided that Thirty4/7 Communications / Waun Hesgog Project Manager could chair the group, to allow all members to contribute fully to discussions.

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4. CLG Meetings

The CLG will decide where it would like meetings to take place.

Meetings will take place quarterly, although the CLG has the power to call extraordinary meetings by giving at least ten working days' notice.

Agendas for meetings will be discussed at each meeting and must conform to the Terms of Reference.

All CLG members have the right to suggest items for the meeting agenda.

Meeting agendas will be distributed by Thirty4/7 Communications two weeks in advance of meetings and minutes will be distributed two weeks following each meeting.

Waun Hesgog CLG Terms of Reference

4. CLG Meetings

Draft Agenda for Inaugural Meeting:

- Welcome and introductions
- Apologies
- CLG purpose
- CLG membership
- Adoption of Terms of Reference
- Nomination of Chair
- Waun Hesgog Project Update
- Q&A
- Any other business
- Date and time of next meeting

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5. CLG Code of Conduct

All CLG members will be expected to sign up to a code of conduct to ensure that the group is run in an orderly and professional manner, where members respect the views of others and are able to express themselves without fear or intimidation or their opinions appearing in the media.

An open and inclusive discussion is essential for the effective functioning of the group and disruptive behaviour will not be tolerated.

If members break the code of conduct, the Chair will issue a warning and if such behaviour continues, the Chair has the right to exclude them from the meeting. The CLG will then vote if this is a temporary or permanent exclusion.

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6. CLG information and visibility

Council leaders, MSs and MPs will be kept informed of the CLG's progress (through the distribution of CLG minutes and meeting information), as CLG involvement is sought from those operating at a more local level, such as ward councillors and Community Councils.

Individuals will be able to monitor the progress of the CLG through the project website and will be invited to make representations to the CLG through the CLG Chair, the website's online feedback mechanism or through another CLG member.

Agendas and minutes will also be available on the project website.

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7. CLG membership

To be confirmed following meeting on 22 January 2026